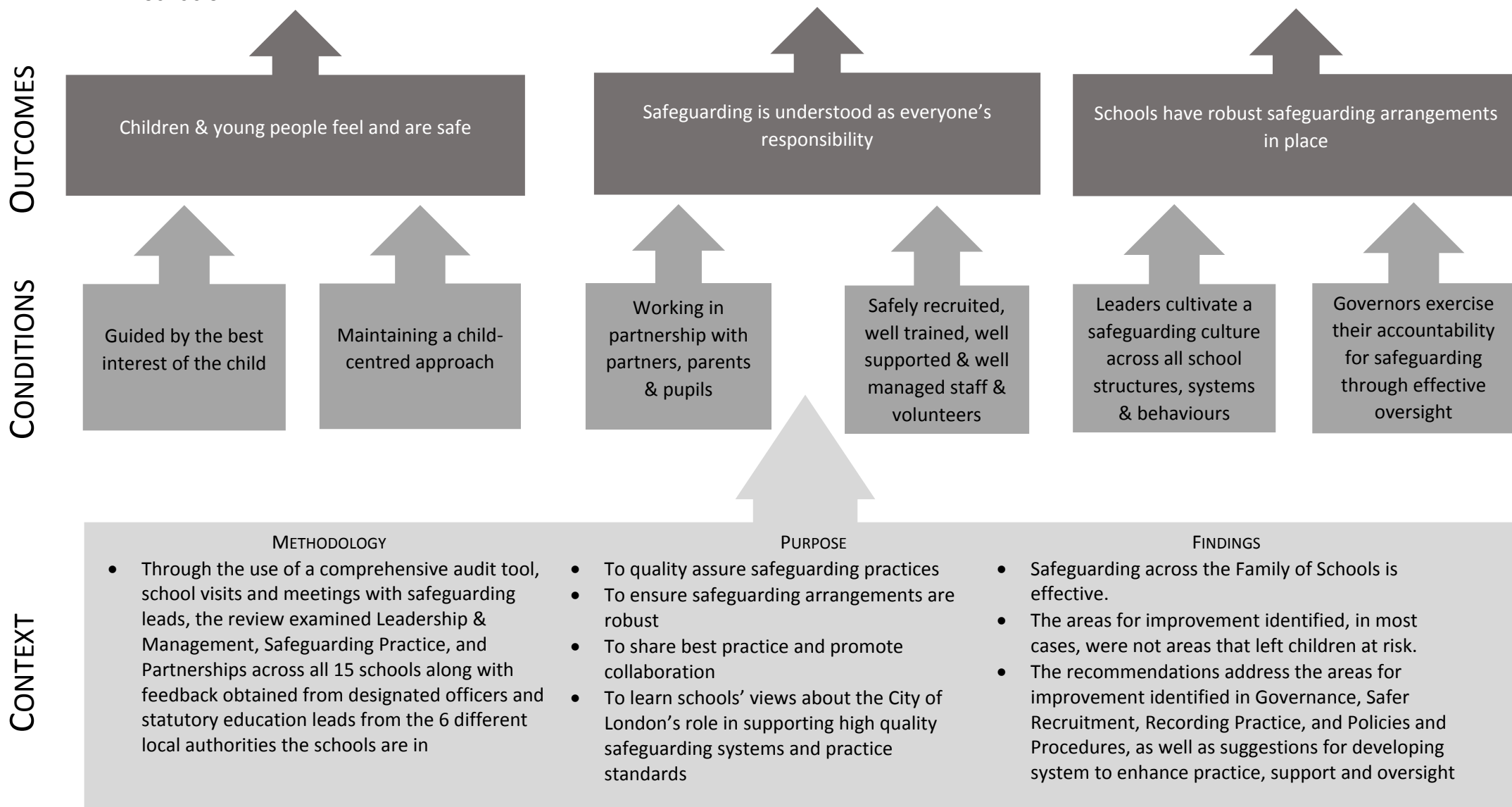


Appendix 2 – City of London Family of Schools Safeguarding Review 2019

City of London Family of Schools Safeguarding Review 2019: Summary



The City of London is committed to upholding the rights of children to protection; providing safe environments for children to learn in; and ensuring that the health, safety and welfare of pupils are of paramount importance to all the adults who work in the family of schools.



RECOMMENDATIONS

GOVERNANCE	SAFER RECRUITMENT	POLICIES & PROCEDURES	RECORDING PRACTICE	STRUCTURED SYSTEM OF SCRUTINY & SUPPORT	FAMILY OF SCHOOLS COMMITMENT
<p>1.CoL to increase number of Introduction to Safeguarding Training Sessions from 1 to 3</p> <p>2.One of the 3 session should be for experienced governors ready for more advanced content</p> <p>3.Governors opting out should provide confirmation of compliance with training requirements</p> <p>4.Safeguarding Governors to be provided with best practice advice to guide them in their role</p> <p>5.COLAT Safeguarding Monitoring practice to be adopted for use between DSLs and Safeguarding Governors for termly updates</p> <p>6.Annual Safeguarding reports to be reviewed by Governing Bodies and reflected well in meeting records to evidence scrutiny</p> <p>7. COLAT to review roles and responsibilities for safeguarding governance between LABS, LGBs and the Trust Board</p>	<p>1.A culture of safer recruitment to be upheld across all school appointments. The development and implementation of an escalation protocol to assist in standardising the response to any delays in compliance with requirements for pre-employment checks</p> <p>2.COLAT to review the content of their Assurance Letters for academies' SCRs and consider including the specific names of each person and position it covers. The use of the letters should also be considered against the frequency and type of contact and access central staff have across the schools</p> <p>3.Anyone who administers, or quality assures SCRs, including governors, should receive training</p> <p>4.SCR spot checks should be logged to confirm who completed the check, when, and the outcome as standard practice</p>	<p>1.Senior leaders and governing bodies to ensure safeguarding policies and procedures are current and reflective of their specific school needs and arrangements</p> <p>2.The safeguarding response to children who miss education needs to be clearly communicated to all school staff, addressed specifically in staff induction programmes, shared with parents and, where appropriate, pupils, and clearly reflected in schools' Attendance Policies. Schools should liaise closely with their local authorities to ensure they understand and align practices</p> <p>3.Schools to review their Managing Allegations Against Staff and Volunteers procedures and practice. Consultation with the local authority designated officer is advised. In the case of COLAT, the Trust's management structure should be included in the procedures</p>	<p>1.Safeguarding records and filing practice should meet the following basic elements:</p> <ul style="list-style-type: none"> Filing arrangements that are secure (locked) and separate from general pupil records Administrative details and key contacts clearly stated on a front sheet Concerns need to clearly record how this became known, what actions were taken, why, by who, when and what needs to happen next Chronology/running record that details significant events, concerns, actions, by who and when Records of one child should be kept together in a way that avoids papers getting lost or mixed up System should include an overview of all pupils along with a snapshot of the nature of the worry/involvement (e.g. CP, Early Help, CIN, CLA, Monitoring) 	<p>1. Annual Safeguarding Scrutiny Meeting. School safeguarding arrangements to be included in the City of London's annual scrutiny meeting protocol. In recognition of its paramount importance, the effectiveness of schools' safeguarding arrangements and compliance with statutory requirements should benefit from the structured system of support and challenge available through this existing process</p> <p>2. A comprehensive independent review of safeguarding arrangements across the Family of Schools to take place biennially. Feedback from schools has consistently found that the schools value the opportunity for guided self-assessment and external quality assurance and would want future reviews</p>	<p>1. DSL Forum. A termly forum for Designated Safeguarding Leads from the Family of Schools. Building on what is working well in the existing forums, DSLs as a distinct group would benefit from a safeguarding forum that is not local authority specific but rather focused on raising practice standards across City Schools through the exchange of ideas, learning, tools and resources. Feedback received from experienced senior leaders and newer DSLs indicated a wish for thinking space amongst peers where there could be a focus on safeguarding as a positive duty, going beyond compliance, to consider different ways of working to achieve the safe culture that all schools are striving for</p> <p>2. DSL Information Portal. An information portal to share resources and promote continuous collaboration and increase efficiency</p>